***Email 1: Immediately following the Callout Ceremony.***

Hello **<First Name>**!

Congratulations on officially being elected and recognized as a candidate for the Order of the Arrow! I am so excited to see you take your first steps in the Order of The Arrow by completing your induction! There are a couple things that we’d like you to accomplish before this important date:

1. Attend the “OA Welcome Session” with your parents
2. Come up with questions for lodge leadership

You might have some questions regarding this important date (don’t worry we did too!). On **<Date/s>** at **<Location>** our Lodge is hosting an “OA Welcome Session”, so you and your parents can be provided an in depth explanation about the Order of the Arrow, and all the opportunities that await you and your family! We highly recommend that you and your parents attend this session to give you a better understanding of what to expect throughout the induction process and beyond. In addition, we will be walking through how you can register for your induction weekend, stay active following the induction, and acquire leadership skills that will help your unit, chapter, and lodge thrive!

Can’t attend due to prior commitments? No worries! Send us an email at **<Email Address>**.

I hope to see you on **<Date and Time>** at **<Location>** for the “OA Welcome Session”!

Yours in friendship,

**<First Name Last Name>, <Lodge>** Lodge Chief

***Email 2: 1 week prior to OA Welcome Session.***

Hello **<First Name>**!

The “OA Welcome Session” is just 1 week away! I hope you are as excited as I am for this opportunity to get to know you and your family!

As a reminder, the “OA Welcome Session” is taking place on **<Date and Time>** at **<Location>**. Please come with any questions, comments, or concerns regarding the Order of The Arrow, or the opportunities that await you and your family!

We hope to answer all questions throughout the informational sections of the “OA Welcome Session”, however, we will provide time for you and your parents to ask any questions that were left unanswered.

This is an important part of your induction, and we want you and your family to feel prepared!

I can’t wait to see you and your family in just 1 week at the “OA Welcome Session”!

Yours in friendship,

**<First Name Last Name>, <Lodge>** Lodge Chief

***Email 3: 2 weeks prior to Induction.***

Hello **<First Name>!**

We are just two weeks away from your first opportunity to become an Arrowman! Can you believe it? If you haven’t registered yet, it's not too late. Registration closes on **<Date>** at **<Time>** and the cost to register is **<Cost>**.

Don't miss out! Register here: **<Registration Link>**

If you’re already registered, then sit back and relax! An incredible experience awaits you, and we can’t wait to see you take your first step in our organization!

See you in two weeks!

Yours in friendship,

**<First Name Last Name>, <Lodge>** Lodge Chief

***Email 4: 2 days prior to Induction (Registered Members).***

Future Arrowmen **<First>**,

Are you as excited as we are? Your Induction is almost here! Here is what you need to know to make this weekend a memorable experience.

The induction weekend begins with registration between **<Time>** on Friday night, and concludes at **<Time>** on Sunday morning.

For the induction weekend you will need:

• Field Uniform

• Sleeping Bag

• Sleeping Pad

• Ground Cloth/Tarp

• Raid Gear/Poncho

• Toiletries/Medications

• Change of clean clothes

• Tent for after inductions

• Heavy Footwear (Boots)

• Work Pants (Jeans)

• Work Shirt

• Work Gloves

• Water Bottle

Remember to check the weather for this weekend, and as always, be prepared!

This weekend will truly be a special moment in your life. Remember, your peers chose you due to the qualities of leadership they saw within you. Now, it’s time to complete your induction, and be proud of why you were chosen!

Any final questions? Send us an email at **<Email Address>** and we will be happy to answer any questions you may have regarding the weekend!

Yours in Friendship,

**<First Name Last Name>, <Lodge>** Lodge Chief

***Email 5: Immediately following the Induction.***

Hello Arrowman **<First Name>**!

Congratulations again on officially becoming a member of the Order of the Arrow! I am so happy to have seen you take your first steps in the OA by completing your induction!

The best part about our organization is that your journey doesn’t stop at the induction! As we discussed throughout the weekend, it is in your best interest to attend your activation event, which will be held on **<Date and Time>** at **<Location>.** This event will be a great opportunity for you to continue to build friendships with the members of your induction class, and enjoy amazing fellowship with your brothers in the Order!

Want to know the best part? There’s no cost to attend! We want to ensure that you feel welcomed. Please consider this as our sincere thank you for choosing to become a part of our organization. We are stronger because of you!

Can’t attend due to prior commitments? No worries! Send us an email at **<Email Address>**.

I hope to see you on **<Date and Time>** at **<Location>** for your activation event!

Yours in friendship,

**<First Name Last Name>, <Lodge>** Lodge Chief

***Email 6: 2 weeks prior to Activation Event.***

Hello Brother **<First Name>**!

Your activation event is just 2 weeks away! I hope you are as excited as I am for this opportunity to enjoy the brotherhood and fellowship among your induction class and the entire lodge!

As a reminder, your activation event is taking place on **<Date and Time>** at **<Location>**. Again, there is no fee to attend this event!

We hope you are able to use this event as an opportunity to grow your circle of friends in our organization, and have some fun in the process!

This is an important part of your journey in the OA, and we want you to have the best experience possible!

I can’t wait to see you in just 2 weeks at your activation event!

Yours in friendship,

**<First Name Last Name>, <Lodge>** Lodge Chief

***Email 7: 1 month prior to Brotherhood Opportunity.***

Hello Brother **<First Name>!**

We are just one month away from your first opportunity to become a Brotherhood member of the Order of The Arrow! Can you believe it? If you haven’t registered yet, it's not too late. Registration closes on **<Date>** at **<Time>**, and the cost to register is **<Cost>**.

Don't miss out! Register here: **<Registration Link>**

Becoming a Brotherhood member and sealing your membership with our Order is a life changing experience. It truly signifies the achievement of all your incredibly hard work and dedication over the past 10 months!

If you’re already registered, then sit back and relax! An incredible experience awaits you, and we can’t wait to see you take your second step in our organization!

See you in one month!

Yours in friendship,

**<First Name Last Name>, <Lodge>** Lodge Chief

***Email 8: 1 week prior to Brotherhood Opportunity (Registered Members).***

Future Brotherhood Member **<First>**,

Are you as excited as we are? Your Brotherhood opportunity is almost here! Here is what you need to know to make your Brotherhood opportunity a memorable experience.

The Brotherhood opportunity begins with registration between **<Time>** on **<Day>**  night, and concludes at **<Time>** on **<Day>** .

Remember to review your brotherhood questionnaire that you received during your induction, as you’ll be asked questions that will require you to reflect on your induction experience.

Also, remember to check the weather for this weekend, and as always, be prepared!

This weekend will truly be a special moment in your life. Remember, your peers chose you due to the qualities of leadership they saw within you. Now, it’s time to complete your Brotherhood, seal your membership within our Order!

Any final questions? Send us an email at **<Email Address>** and we will be happy to answer any questions you may have regarding the Brotherhood opportunity!

Yours in Friendship,

**<First Name Last Name>, <Lodge>** Lodge Chief

***\*Please note that it is recommended that each of these emails are properly distributed to the candidate/member based on the specific timeline noted on each outline.\****